



Office of the Secretary of State
Corporations Section
P.O. Box 13697
Austin, Texas 78711-3697

PROFESSIONAL ASSOCIATION ANNUAL STATEMENT

YEAR _____ FILE NO. _____

1. The name of the professional association is _____
2. The address of the association is _____
3. The address of the registered office is (include street or building address) _____

4. The name of the registered agent at such address is _____
5. The names and addresses of all members of the professional association are (must be licensed) _____

6. The names and addresses of all officers are
President: _____
Vice President: _____
Secretary: _____
Treasurer: _____
Officers must be licensed member(s) named in no. 5 above; all offices must be filled; one person may hold all offices in a one person association.
7. The names and addresses of all directors or executive committee members are (must be licensed members named in no. 5 above) _____
8. ~~All members are licensed to perform the type of professional service for which the association is formed; or, if applicable, each member is licensed to perform professional services falling within the scope of practice of the practitioner.~~

Signed:

Authorized Officer _____

INSTRUCTIONS FOR PROFESSIONAL ASSOCIATION ANNUAL STATEMENT

- 1. Each professional association in Texas must file a statement with the secretary of state during June of each year. The statement is to be filed on a form prescribed by the secretary of state.**

- 2. The statement must be signed by an officer of the association. Prior to signing, please review the statement carefully to ensure that it is correct. A person commits an offense under section 26 of the Texas Professional Association Act if the person signs a document the person knows is false in any material respect with the intent that the document be delivered on behalf of the professional association to the secretary of state for filing. The offense is a Class A misdemeanor.**

- 3. The statutory fee for filing the statement is \$35.00. Personal checks and MasterCard®, Visa®, and Discover® are accepted in payment of the filing fee. A check or money order must be payable through a U.S. bank or other financial institution and made payable to the secretary of state. Fees paid by credit card are subject to a statutorily authorized processing cost of 2.1% of the total fees.**

- 4. The completed form along with the filing fee should be mailed to the address shown in the heading of this form. The delivery address is James Earl Rudder Office Building, 1019 Brazos, Austin, Texas 78701. The telephone number is (512) 463-5555; TDD: (800) 735-2989; FAX: (512) 463-5709. An acknowledgment of the filing will be provided to the association.**

- 5. Failure to file the annual statement will result in involuntary dissolution of the association pursuant to article 7.01, Texas Business Corporation Act. An association that has been involuntarily dissolved may be reinstated only during the 36 month period following the involuntary dissolution. Reinstatement may be accomplished by filing an application for reinstatement (Form 801) along with the required annual statement(s) accompanied by the filing fee for each annual statement required and a \$50.00 fee for the application for reinstatement.**